

Next file is 29-131. Date will be 1955

### PERSONNEL QUALIFICATION QUESTIONNAIRE

1. Serial No. (no entry)	2. NAME: (last) <u>Phillips</u> (first) <u>David</u> (middle) <u>Atleo</u>			3. Office <u>DSP/PP/ICD/Radio</u>	
4. Date of Birth <u>31 Oct. 1922</u>	5. Sex: <input checked="" type="checkbox"/> male (1) <input type="checkbox"/> female (2)	Marital Status <u>Married</u> <u>Nr. Dependents 1</u>	6. Employment Date: <u>1 April 1955</u>		
7. Citizenship: <input checked="" type="checkbox"/> U.S. <input type="checkbox"/> Other	8. Acquired By: (1) <input checked="" type="checkbox"/> Birth (2) Marriage (3) Naturalization (4) Other(specify) <u>Year U.S. citizenship acquired, if not by birth</u>				

#### SEC. I. EDUCATION

##### 1. Extent: (circle one)

1. Less than high school	4. Two years college, or less	8. Masters degree
2. High school graduate	<u>5. Over two years, no degree</u>	9. Doctors degree
3. Trade, Business or Commercial school graduate	6. Bachelor degree	7. Post-graduate study (minimum 8 sem. hrs.)

##### 2. College or University Study:

Name and location of College or University	Major	Minor	Dates att'd		Yrs Compl		Degree Recd		Sem Hrs
			From	To	Day	Night	Title	Date	
William & Mary Williamsburg, Va.	Drama	English	1938	39	X		None		?
Texas Christian U. Fort Worth, Texas	Drama	English	1939	40	X		None		?
University of Chile Santiago, Chile	Spanish	-	Feb. 1943	June 1943	X		None		-

##### 3. Trade, Commercial, and Specialized Training:

School	Attendance Dates			Study or Specialization	<u>CODED</u>
	From	To	Tot. mo's		
					<u>JUN 1955</u>

##### 4. Military, Intelligence or Investigative training (full time duty as a student in specialized schools such as intelligence, communications, ordnance disposal, etc.)

School	Attendance Dates			Study or Specialization
	From	To	Tot. mo's	
AAF Gunnery	Feb. 1943	July 1943	6	Aerial Gunnery
AAF Armament	Aug. 1943	Jan. 1943	6	Armament

**SEC. II. WORK EXPERIENCE**

1. State the nature of duties performed with this organization, starting with your present position. Approximate dates (month and year) are sufficient. Use a continuation sheet, if necessary, to adequately describe your duties.

From <u>Apr 55</u> To <u>Present</u> Tot. mos. <u>2</u>	Description of Duties:  Staff monitoring and support of agency radio operations. Assistance to area Divisions in recruitment of specialized personnel, etc.
Grade <u>14</u> Salary <u>\$0,600</u>	
Office <u>PP/ICD/Radio</u> Position Title: <u>PP Radio Officer</u>	
Duty Title: <u>ICD/Radio</u>	Duty Station, if overseas:
From <u>Aug 54</u> To <u>Apr 55</u> Tot. mos. <u>—</u>	Description of Duties:  Consultant on radio and newspaper and establishment of cover as a professional lecturer on South America.
Grade <u>—</u> Salary <u>\$3,360</u>	
Office <u>None</u> Position Title: <u>Covert Associate</u>	For two months, PP consultant on [REDACTED]
Duty Title: <u>—</u>	Duty Station, if overseas: Guatemala (two months)
From <u>1949</u> To <u>1951</u> Tot. mos. <u>—</u>	Description of Duties:  Handling of principal agent, station cut-out, recruitment, spotting, handling defection operation, clandestine printing.
Grade <u>—</u> Salary <u>\$5,000 - \$6,000</u>	
Office <u>? - WH</u> Position Title: <u>Contract Agent</u>	[REDACTED]
Duty Title: <u>—</u>	16-23 Duty Station, if overseas: Santiago, Chile, etc.
From <u>      </u> To <u>      </u> Tot. mos. <u>      </u>	Description of Duties:  [REDACTED]
Grade <u>      </u> Salary <u>      </u>	
Office <u>      </u> Position Title: <u>      </u>	
Duty Title: <u>      </u>	Duty Station, if overseas:  [REDACTED]
From <u>      </u> To <u>      </u> Tot. mos. <u>      </u>	Description of Duties:  [REDACTED]
Grade <u>      </u> Salary <u>      </u>	
Office <u>      </u> Position Title: <u>      </u>	
Duty Title: <u>      </u>	Duty Station, if overseas:  [REDACTED]

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## SEC. II. WORK EXPERIENCE (CONT'D.)

2. Previous Employment: Describe your previous work experience in sufficient detail to permit full recognition of your qualifications. Include military work experience. List last position first.

From <u>Oct 51</u> To <u>Apr 55</u> Tot. mo's <u>7</u> Classification Grade(if in Federal Service) <u>Salary Fees</u> Number and Class of Employees Supervised: <u>None</u> Employer <u>Lee Keedick</u> Kind of Business or organization (i.e., paper products mfr, public utility) <u>Lecture Bureau</u>	Exact Title of your position <u>Professional lecturer.</u> Description of Duties: <u>Lectures on Latin America before Women's Clubs, Men's Dinner Clubs, University Groups, etc.</u>
From <u>1910</u> To <u>1951</u> Tot. mo's <u>51</u> Classification Grade(if in Federal Service) <u>Salary -</u> Number and Class of Employees Supervised: <u>35</u> Employer <u>Self</u> Kind of Business or organization (i.e., paper products mfr, public utility) <u>Newspaper and printing</u>	Duty Station if overseas: Exact Title of your position <u>Editor and Publisher</u> Description of Duties: <u>Writing, editing, management of English language newspaper. Writing and directing of radio programs in Spanish and English. Writing and acting in Spanish films.</u>
From <u>1911</u> To <u>1918</u> Tot. mo's <u>8</u> Classification Grade(if in Federal Service) <u>Salary Various</u> Number and Class of Employees Supervised: <u>-</u> Employer <u>Various</u> Kind of Business or organization (i.e., paper products mfr, public utility) <u>Actor, free-lance writer</u>	Duty Station if overseas: <u>Santiago, Chile</u> Exact Title of your position <u>Actor and free-lance writer.</u> Description of Duties: <u>Acting in theatrical companies, radio shows. Writing of fiction, radio scripts, newspaper articles, etc.</u>
From <u>      </u> To <u>      </u> Tot. mo's <u>      </u> Classification Grade(if in Federal Service) <u>Salary</u> Number and Class of Employees Supervised: _____ Employer _____ Kind of Business or organization (i.e., paper products mfr, public utility)	Duty Station if overseas: Exact Title of your position _____ Description of Duties: _____
From <u>      </u> To <u>      </u> Tot. mo's <u>      </u> Classification Grade(if in Federal Service) <u>Salary</u> Number and Class of Employees Supervised: _____ Employer _____ Kind of Business or organization (i.e., paper products mfr, public utility)	Duty Station if overseas: Exact Title of your position _____ Description of Duties: _____

**SEC. II. WORK EXPERIENCE (CONT'D)**

**3. Special Work Experience:** Check any of the following organizations by which you may have been employed.

01	U.S. Secret Service	24	Air Force A-2
02	Civil Police	25	Foreign Economic Admin.
03	Military Police	26	Counter Intelligence Corps
04	U.S. Border Patrol	27	Immigration & Naturalization
05	U.S. Narcotics Squad	28	Strategic Services Unit
06	FBI	29	Foreign Service, State Dept.
07	Criminal Investigation Div.	30	Central Intelligence Group
21	Office of Naval Intelligence	31	Armed Forces Security Agency
22	Office of War Information	32	Coordinator of Information
23	Army G-2	33	Office of Facts & Figures
20	Office of Strategic Services	34	Board of Economic Warfare
		35	Federal Communications Comm.

**SEC. III. FOREIGN LANGUAGES**

List below the foreign languages in which you have some competence. Be sure to include uncommon modern languages. Check (X) your competence and how acquired.

LANGUAGE	COMPETENCE						HOW ACQUIRED			
	Equivalent to Native Fluency *	Fluent but obviously Foreign *	Adequate for Research **	Adequate for Travel	Limited Knowledge		Native of Country	Prolonged Residence	Contact (Parents, etc.)	Academic Study
Spanish	X	X						X		
French			X						X	
German			X					X		X
Portuguese			X						X	X

\* If you have checked 'Fluent' for a language that has significant difference in spoken and written form (e.g., Arabic), explain your competence herein \_\_\_\_\_

\*\*Specialized Language Competence: Describe ability to do specialized language work involving vocabularies and terminology in the scientific, engineering, telecommunications, and military fields. List the language with the type of speciality.

Experience as translator in literature field in Spanish. Knowledge of Spanish vocabulary in printing, newspaper, radio and film fields.

**SEC. IV. AREA KNOWLEDGE**

1. List below any foreign countries or regions of which you have knowledge gained as a result of residence, travel or study. Study can mean either academic study, or study of a foreign country resulting from an intelligence, military, commercial or professional work assignment.

Country or Region	Dates of Residence, Study Etc.	Manner in Which Knowledge Was Acquired (check (X) one)		
		Residence	Travel	Study
Mexico	Intermittant	X	X	
Chile	1948 - 1954	X	X	X
Central America	Intermittant	X	X	X
Africa, North	1943		X	
Italy	1943-44		X	

## 2. Specialized Knowledge of Area

List specialized knowledge of foreign country such as knowledge of terrain, coasts and harbors, utilities, railroads, industries, political parties, etc., gained as a result of study or work assignment. Include name of employer or organization.

Country	Type of Knowledge	How and When Gained
Chile	General	Prolonged residence and travel
Guatemala	Military and Psycho.	Agency experience.

**SEC. V. TYPING AND STENOGRAPHIC SKILLS (PRESENT UTILIZATION)**

Skill	Per Cent of Time Used	Not Used	WPM (Approximate Proficiency)	Prefer Assignment Using Skill Often
Typing	1. Often	2.	50	1. Yes 2. No
Shorthand	1.	2.		1. Yes 2. No
Shorthand System:	1. Manual	2. Machine	3. Speedwriting.	

**SEC. VI. LICENSES, HOBBIES, SPECIAL QUALIFICATIONS**

1. Licenses: List any licenses or certification such as teachers, pilot, marine, etc.	2. Hobbies: List any hobbies such as sailing, skiing, writing, or other special qualifications. Writing, skin-diving (aqua-lung)

**SEC. VII. PROFESSIONAL AND ACADEMIC HONORS**

List any professional or academic associations or honorary societies in which you hold membership.
Actor's Equity
Author's Guild of America

**SEC. VIII. PUBLICATIONS**

List below the type of writing (non-fiction: professional or scientific articles, general interest subjects, current events, etc; fiction: novels, short stories, etc.) of any published materials of which you were author or co-author.

Extensive newspaper publications: feature stories, editorials, book reviews, etc. Juvenile plays and radio and film scripts. Magazine articles. Also author of foreign guidebooks. One serious drama produced.

**SEC. IX. INVENTIONS**

Describe any devices you have invented as to type of work for which intended and whether patented.

Device	Patented	
	(1) Yes	(2) No
	(1) Yes	(2) No
	(1) Yes	(2) No

**SEC. X. TESTS (Within present organization)**

Describe below the type of tests which you have taken,

Type of Test	Date Taken

**SEC. XI. PHYSICAL HANDICAPS**

List any physical handicaps you may have.

None.

**SEC. XII. OVERSEAS ASSIGNMENT**

Are you willing to accept periodic tour of duty overseas?

(1) 2 year Tour X (2) 4 year Tour X (3) Not interested \_\_\_\_\_

**SEC. XIII. WORK ASSIGNMENT**

In view of your total experience and education, for what assignment do you think you are best qualified?

That to which I am presently assigned: the media offices of PP Staff. In the future I feel qualified to participate in or direct Agency operations which fall in the newspaper or broadcasting categories.

**SEC. XIV. MILITARY STATUS****1. Present Draft Status**

Have you registered under the Selective Service Act of 1948? Yes  No.  
If yes, indicate your present draft classification \_\_\_\_\_

**2. Present Reserve or National Guard Status** World War II Veteran

Do you now have Reserve or National Guard Status Yes  No.  
If yes, complete the following.

1. National Guard
2. Air National Guard
3. Active Reserve Status (member of organized unit)
4. Inactive Reserve Status

Service \_\_\_\_\_ Grade \_\_\_\_\_ Serial Number \_\_\_\_\_

Reserve Unit with which currently affiliated \_\_\_\_\_

Service Mobilization Assignment, if any \_\_\_\_\_

Location of Service Records, if known \_\_\_\_\_

**SEC. XV. TRAINING**

List the training courses or subjects you have taken in this organization.

Course or Subject	(from)	Dates (to)	Hours
Covert PW (roughly equivalent to Phase II)	31 March to 25 Apr 53		?
Clandestine Political Warfare	29 Nov. to 17 Dec 54		
Operational Security	15 - 26 Nov. 54		72

**SEC. XVI. REMARKS**

Use this space to indicate any other qualifications you may have which you do not describe above.

32	Commendation for Department for activity as an official U.S. delegate to an International Press Conference.
Public relations experience. For National Broadcasting Company and Intercontinental Hotels, Inc.	
Through knowledge of overt and clandestine printing techniques.	
Knowledge of broadcasting transmitter operation, uses for propaganda and communications. Experience in leaflet operations, etc.	

DATE 10 June 1955

SIGNATURE Dan C. Miller

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